



**DHS/DFCS – Social Services Specialist 3  
(Social Services Case Manager 3) – Family Team Coordinator**

**Job Number:  
00018639**

**Job Posting:** January 18, 2017  
**Closing Date:** Until Filled  
**Primary Location:** Crisp/Dooly Co

**Number of Openings:** 1  
**Job:** Social Services  
**Shift:** Day Job

**SALARY:** Pay Grade: I  
**Salary Range:** \$29,973.63 - \$42,819.47  
(Salary Commensurate with Experience)

Current Georgia state government employees will be subject to State Personnel Board rule provisions.

The Georgia Division of Family and Children Services (DFCS), a division of the Georgia Department of Human Services, investigates reports of child abuse; finds foster and adoptive homes for abused and neglected children; issues SNAP, Medicaid, TANF and childcare assistance to low-income families; helps out-of-work parents get back on their feet; and provides numerous support services and innovative programs to help families in need.

DFCS is working to implement significant child welfare reform through the Blueprint for Change plan, which is the Division's roadmap to improving the lives of the children and families we serve. It is about strong practice, a committed workforce and the authentic internal and external engagement with our staff and the community. The Blueprint for Change has three pillars:

- Practice Model: Adoption of a practice model that will serve as the foundation to keep kids safe and strengthen families; and inclusion of guiding principles, vision and mission statement.
- Robust Workforce Development: Increased staffing and expertise for Child Welfare and Family Independence; research-based caseload ratios; mentoring for supervisors; improved compensation based on proven competency; and development of a career path.
- Constituent Engagement: Creation of advisory boards at state, regional and local levels; organized "roadshows" to engage the public, local stakeholders and media; and build consensus and collaboration among partners, staff, and stakeholders.

DFCS is seeking candidates for the position of **Social Services Specialist 3 (Social Services Case Manager 3) - FTC**. This position reports to the Social Services Supervisor and will cover Crisp and Dooly Counties. The successful candidate will be motivated and passionate about changing the lives of children and families, brings a deep knowledge of child welfare and foster care placement services from a public/private perspective. The incumbent will be able to work in partnership with stakeholders to achieve the mission, vision and Blueprint for Change of the Division.

## Job Summary & Responsibilities:

Under general supervision, the **Social Services Specialist 3 (Social Services Case Manager 3) - FTC:**

- Assesses the level of risk to children by conducting face-to-face interviews with the alleged child victims and their caretakers; collaborates with law enforcement when children are physically removed from caretakers when the child is found by the courts to be at risk in the home; testifies in court as to the level of risk to children placed in the agency's legal custody; and/or, Serves as the case manager for children in foster care; ensures that the children are placed in permanent stable families within as short a time frame as possible, visits foster homes, supervises visits between children and parents; testifies regarding the status of the agency and/or parent's progress towards the court approved placement.
- Is available for on-call scheduling.
- Engages in required state-wide travel.
- Performs other professional responsibilities as assigned.

## Core Competencies:

- Excellent oral, written, presentation and interpersonal communication skills.
- Strong proficiency in the use of Microsoft Office Suite and/or standard software applications typically used in a corporate office environment.

**NOTE:** Candidates selected for an interview will be expected to discuss the content of the "Life as a Georgia Case Manager" video. Interested applicants should refer to the Related Links section of <http://www.dhsjobs.org> to view this video prior to applying for the position.

DHS provides services to ensure the health and welfare of all Georgians. In the event of an emergency, any employee may be required to assist in meeting the emergency responsibilities of the department

## Benefits:

In addition to a competitive salary, DHS offers a generous benefits package, which includes employee retirement plan; paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and child care spending account. Visit <http://team.georgia.gov/> for more information.

## Qualifications:

- **Social Services Specialist 3 (SSP072/PL I) \$34,039:** Master's degree in Social Work from an accredited college.
- **Social Services Specialist 2 (SP071/PL H) \$32,418:** Bachelor's degree in Social Work from an accredited college.
- **Social Services Specialist 2 (SSP071/PL H) \$30,869:** Behavioral Science degree (Bachelor's level or above) + one (1) year case management experience to include one or any combination of the following work responsibilities: assessments, home evaluations, staffing, work with child safety or child welfare **OR** Behavioral Science degree (Bachelor's level or above) + DFCS internship that included a caseload.
- **Social Services Specialist 1 (SSP070/PL G) \$28,005:** Behavioral Science degree (Bachelor's level or above) **OR** Bachelor's degree from an approved, accredited college or university.

## Preferred Qualifications

Preference will be given to candidates who, in addition to meeting the minimum qualifications, demonstrate some or all of the following skills/experience:

- Child Protective Services certification highly desirable
- Case management experience in Child Protective Services, Child Welfare or Foster Care
- Case management experience that involves working with individuals, families, groups, organizations and/or communication of the goal of behavioral changes
- Law enforcement experience in areas related to DFCS (e.g., family/domestic violence, investigations or interventions involving children or substance abuse)
- Ability to provide transportation and evidence of a valid driver's license for required travel throughout the state

**Note:** Educational achievement does not substitute for required case management experience.

## **GEORGIA ON MY MIND: *It Doesn't Get Any Better Than This!***

Georgians enjoy a quality of life that would be hard to find in any area across the nation. Lower taxes and a lower cost of living enable you to do more with the money you make and maintain a higher standard of living.

Within Georgia you will find an unlimited supply of recreational and cultural opportunities. Enjoy boating, camping, fishing, golf, hiking, picnicking, swimming, tennis or just relaxing against Georgia's many scenic backdrops. Georgia is a 57,906 square-mile playground filled with natural beauty and immaculate resources. From the mountains to the coast from ballet to baseball, Georgia offers you a livability and quality of life that can help you achieve your dreams.

### **You're Really Going to Like Crisp County (Cordele)**

Cordele-Crisp County offers the best of all worlds. Cordele has the "small town" charm you hope to find in a South Georgia community. Comfortable neighborhoods with shade-covered drive, Victorian and Federal style homes and an active downtown district are only a few of the amenities that make Cordele an ideal place to live.

Cordele has retained its agricultural roots and this important economic sector continues to play a large role on its success today.

Cordele is the "Watermelon Capital of the World," and quite vibrant during the summer as the watermelon crop is harvested and shipped nationwide.

[www.cordelecrispga.com](http://www.cordelecrispga.com)

### **You're Really Going to Like Dooly County**

Welcome to one of the most beautiful places in Georgia, Dooly County. Your visit to Dooly County will be worth the trip, whether you are looking for restored structures, quaint museums, Victorian style homes, snowy fields of cotton, an easier lifestyle, or a fabulous fall festival, Dooly County has it all!

Located along Interstate 75 in South Central Georgia, Dooly County is part of Georgia's Andersonville Trail and Presidential Pathways Travel Region. The county boasts the largest cotton production in the state and leads the state in peanut production annually. This diverse region of the South is home to large industries, small businesses, recreational and cultural opportunities, excellent healthcare opportunities, as well as the very best in "Southern Hospitality."

A major attraction each October in the Southeast is the state's official Barbecue Cooking Championship, the BIG PIG JIG®. Listed among the nation's top festivals, the event has received recognition as a "Top

100 Event" in North America and has been featured in "Southern Living" magazine. Dooly County takes pride in this festival, which attracts more than ten times the county's population each year.

A perfect retirement location, Dooly County is just two hours south of Atlanta and north of the Florida state line. It offers a quiet, small-town atmosphere in close proximity to of major metropolitan areas. With nearby Americus, Plains, Andersonville, and Columbus, the area is rich with history, yet abounds with activity.

Discover Dooly County and all it has waiting for you.

<http://www.doolychamber.com/>

### **Criminal Background Checks/Applicant Privacy Rights:**

All applicants may be subject to a drug screen and may be required to submit fingerprints to check for the existence of criminal history information through the Georgia Bureau of Investigation and the Federal Bureau of Investigation. Applicants have the right to challenge the contents of any criminal history record obtained for the purpose of employment with DHS. For an explanation of these rights, please read, "Applicant Privacy Rights" at:

[http://gbi.georgia.gov/sites/gbi.georgia.gov/files/related\\_files/document/ApplicantPrivacyRights.pdf](http://gbi.georgia.gov/sites/gbi.georgia.gov/files/related_files/document/ApplicantPrivacyRights.pdf)

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. Former DHS employees must be eligible for rehire in order to be considered for the position.

This position is subject to close at any time once a satisfactory applicant pool has been identified.

The Georgia Department of Human Services (DHS) provides a wide range of human services designed to promote self-sufficiency, safety and well-being for all Georgians. The department is one of the largest agencies in state government with an annual budget of \$1.8 billion and nearly 9,000 employees. DHS is comprised of three Divisions: the Division of Aging Services, the Division of Child Support Services, and the Division of Family and Children Services.